

CHECK LIST FOR APPEALING PROPERTY VALUE

- Fill in your petition as instructed (Items 1-5 on the first page and and Items 6-11 on the second page must be filled in to be considered a completed petition). Please be sure to sign it. An incomplete petition will be returned for completion.
The filing deadline for each year is July 1st or 30 days after the date of mailing of the Assessor's Change of Value Notice or other determination notice.
- Bring petition (it must be your original petition not a photo copy), along with a copy of the Assessor's Change of Value Notice or other determination, if it is after the July 1st deadline, to the Stevens County Board of Equalization located in the Commissioner's Building or mail it to:
Stevens County Board of Equalization
215 South Oak
Colville WA 99114

- You will receive an acknowledgement letter with your assigned case number. Refer to this Number when making reference to your petition.

- Continue to work on additional information and evidence to prove your case.

Under Washington State Law, assessors enjoy a reputable presumption that the assessed value of property is correct. The taxpayer must prove by clear, cogent and convincing evidence that the assessor has made an error. Such proof overcomes the presumption of correctness. The Board is looking for solid documentation that supports the taxpayers opinion of value. Without evidence, such as comparable sales, pictures, estimates of repairs or statements from others aware of problems with the property that would cause a reduction in value, the Board is held to the value by the State Law RCW 84.40.0301.

- Your notice of hearing will be received at least 15 working days before the hearing. You can submit additional information and evidence up to 7 working days before the hearing.
- You will receive a packet, which includes your petition and the assessor's answer to your petition, at least 14 business days before the hearing. Bring this packet to the hearing with you.
- If, for some reason, you are unable to attend the hearing or decide to withdraw your petition, please contact the Board of Equalization at 509 684-7513.