

BEFORE THE BOARD OF STEVENS COUNTY COMMISSIONERS

IN THE MATTER OF WINTER ) RESOLUTION NO. 22-2011  
MAINTENANCE POLICY AND )  
PROCEDURES FOR STEVENS ) RESCINDING RESOLUTION NO. 68-2001  
COUNTY PUBLIC WORKS ) AND READOPTING POLICY FOR WINTER  
DEPARTMENT ) MAINTENANCE PROCEDURES

WHEREAS, the Board of County Commissioners with Resolution No. 68-2001 implemented a policy for winter maintenance; and

WHEREAS, a winter maintenance policy aids the Stevens County Public Works Department in serving the public by permitting the establishment of systematic and prioritized winter maintenance management schedules and procedures; and

WHEREAS, in the interest of public safety and the economical and efficient administration of the Stevens County Public Works Department, it is desirable that the winter maintenance policy as amended be continued; and

WHEREAS, the Board of County Commissioners has considered the Stevens County Public Works Department's revised Winter Maintenance Policy and Procedures as presented.

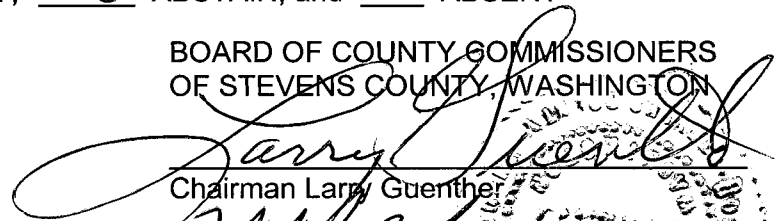
NOW, THEREFORE, BE IT RESOLVED by the Board of Stevens County Commissioners that said revised winter maintenance policy and procedures hereto attached be adopted as presented.

BE IT FURTHER RESOLVED that this resolution supersedes Resolution No. 68-2001 and that Resolution No. 68-2001 is hereby rescinded.

Passed by the Board of Stevens County Commissioners meeting in regular session at Colville, Washington, by the following vote, then signed by its membership and attested to by its Clerk in authorization of such passage the 15<sup>th</sup> day of March, 2011.

3 YEA; 0 NAY; 0 ABSTAIN; and 0 ABSENT


BOARD OF COUNTY COMMISSIONERS  
OF STEVENS COUNTY, WASHINGTON

  
Chairman Larry Guenther

Commissioner Malcolm Friedman

  
Commissioner Don Dashiell

ATTEST:

  
Polly Coleman  
Clerk of the Board

## **STEVENS COUNTY PUBLIC WORKS DEPARTMENT WINTER MAINTENANCE POLICY AND PROCEDURES**

### **POLICY STATEMENT AND INTRODUCTION**

It is Stevens County's policy to provide winter maintenance service to the traveling public in Stevens County. The goal of this policy is to provide safe and efficient transportation within constraints of the County's budgetary resources, in accordance with RCW 36.33.220. To the extent practicable, it is Stevens County's goal, through utilization of available resources, to provide quality winter maintenance while minimizing expenditures. The Board of County Commissioners endeavors to provide a balance between available funds used for winter maintenance and those necessary for road improvements, such as safety enhancements and new construction.

Winter maintenance activities encompass snow plowing, sanding and other necessary activities. Stevens County makes only limited use of chemical de-icing agents due to the cost. Minimal quantities of salt (sodium chloride) are added to county sand piles. The prime function of the salt is to keep sand piles from freezing solid in the winter. With regular washing and maintenance of vehicles, significant corrosion is not generally observed.

During plowing operations it is impossible to prevent plowed snow from entering driveways. Stevens County acknowledges and regrets this inevitable consequence of our plowing activities. On occasion, a snowplow may strike a mailbox. In this case, Stevens County is committed to replacing the damaged or destroyed mailbox. On the other hand, because it is an unavoidable circumstance, Stevens County will not replace mailboxes damaged or destroyed by snow ejected from the plow. The Area Road Supervisors will determine replacement eligibility. Also, it is important that cars, trucks, trailers, garbage cans and other personal property be parked off of the roadway to allow for plowing. Public safety is of paramount importance to Stevens County. Accordingly, it is important that the motoring public keep a safe distance from snow removal and sanding equipment. In addition, we ask that the public slow down in the vicinity of our equipment and pass only when safe.

### **PURPOSE AND RESPONSIBILITY**

The purpose of the winter maintenance policy and procedures is to define service level expectation given limited resources, delegate responsibilities for implementation of this policy and set forth procedures for winter maintenance activities on the County Road System. It is the goal of this policy to assure high priority assignment of winter maintenance activities during the winter season. Winter maintenance will assume a higher priority than other department operations during the winter season with exception to operations that are directly necessary to ensure public health and safety. In accordance with RCW 36.80.030, the County Engineer shall be responsible for winter maintenance on county roads. Daily direction and coordination of winter maintenance activities within a given area (North and South) is the responsibility of the Area Road Supervisor. In his absence this responsibility for each shop area shall be vested with his designated Lead Technician.

With the concurrence of the County Engineer, department field personnel, equipment and material shall be prepared for winter maintenance activities between November 15th and February 15th. At the County Engineer's discretion, department personnel and equipment may be utilized for other activities necessary to allow for efficient operation of the department. Such activities may include, but are not limited to, road reconstruction or other appropriate circumstances.

## **WINTER MAINTENANCE PROCEDURES**

### **COMMUNICATION**

Clear communication is essential in order to disseminate available information from the public, law enforcement or Public Works personnel to appropriate staff.

The Colville administrative office of the Public Works Department is the County's winter maintenance headquarters. Routine calls regarding roadway plowing and/or sanding, other than those associated with accidents/emergencies, will be processed through the administrative office, including after hours calls, via a 509-684-4548 telephone message recording system. Support staff will attempt to answer questions and explain policy outlined herein to the extent of their ability. At all times, support staff are encouraged to refer questions or comments to the Area Road Supervisor or County Engineer if the discussion is confrontational or requires a more detailed explanation.

Department office support staff are responsible for assembling information relating to roadway plowing, sanding and any public requests for information. The Area Road Supervisor or his designated Lead Technician is responsible for collecting the information twice daily either through a visit to the administrative office, facsimile of information, e-mail or other method of communication.

Callout responsibility, through this policy, is delegated to the Area Road Supervisors because of their routine communication with crew members, broad range of daily travel area and experience with local road and weather conditions. In the absence of the Area Road Supervisor, his designated Lead Technician or employees designated in the Department's emergency callout list have the authority and responsibility to callout and dispatch personnel, equipment and material, at their discretion, for winter maintenance.

The Sheriff's Department and emergency personnel designated by the Sheriff (including E911 dispatch) will be provided a copy of this policy and the current Department callout list. In all cases the Sheriff's Department or the Sheriff's designees shall inform the appropriate Road Department Supervisor of the need for call out. Callout shall be accomplished in all cases by Road Department personnel.

## ROAD SYSTEM DEFINITION

Stevens County maintains an overall roadway network of approximately 1500 centerline miles. This network is distributed as follows:

- a. **PRIMARY ROADS:** Roads within the system that have a paved surface (about 610 miles) and high traffic, heavily used gravel surface roads (about 530 miles). These roads are generally classified as collectors, providing basic transportation to the general public.
- b. **SECONDARY ROADS:** Gravel roads (about 183 miles) that are not otherwise classified as primary roads and are not designated as non-winter maintenance roads. These roads are generally minor collectors and local access roads, which generally only carry light residential traffic.
- c. **NON-WINTER MAINTENANCE ROADS:** Gravel roads (about 171 miles) which because of limited resources and infrequent use, receive no regular winter maintenance. These roads are marked with signage that states "No Winter Maintenance Beyond This Point". This signage should not be confused with "Primitive Road" signage. Primitive roads may or may not receive winter maintenance.

## PROCEDURE

Winter maintenance will be accomplished, following a storm event, in accordance with the priorities discussed below. The level of service represents the level of effort and responsiveness available to Stevens County in accordance with RCW 36.33.220. Generally a storm event will be defined as a snow event yielding greater than two inches of snow, Freezing rain causing hazardous driving conditions, or other similar weather conditions. Stevens County does not have the resources to maintain "bare" pavement during winter months.

## PRIORITY

The following priorities, listed in terms of decreasing priority, will be assigned to the roadway system. For purposes of winter maintenance, Stevens County's Roadway System definitions will correspond to maintenance priorities. Roads are classified as Primary Roads, Secondary Roads and Non-Winter Maintenance Roads. Detailed listings for Secondary and Non-Winter Maintenance Roads are included in Appendix A. Roads not listed in Appendix A are Primary Roads.

- 1 **PRIMARY ROAD SERVICE:** Primary Roads **normally** require eight (8) to eleven (11) hours to clear snow and sand sections in which traction is typically poor, such as hills, curves and intersections. It is not customarily possible to sand Primary Roads on the first day following a storm event. Additional plowing to widen and sand roads in this category will occur on the second day following a storm event, providing there is no storm event recurrence.

## **PRIORITY (continued)**

- 2        **SECONDARY ROAD SERVICE:** Secondary Roads receive secondary priority and will be plowed and sanded following completion of winter maintenance activities on Primary Roads. It is not possible to clear snow and/or sand these roads until Primary Roads have been properly serviced. Generally these roadways will be plowed and sanded the day following the initial storm event, provided that a storm event recurrence is not experienced.
- 3        **NON-WINTER MAINTENANCE ROADS:** Winter maintenance will not be performed on roads designated as such. These roads will be signed to indicate no winter maintenance.

## **SERVICE OBJECTIVES**

### **ROUTINE/WEEKDAY SERVICE**

During the normal work week, the Area Road Supervisor or his designated Lead Technician is responsible for keeping informed of inclement weather conditions and advising his subordinates. Winter maintenance activities immediately following or concurrent to an overnight storm, only, may commence as early as **5:00 AM**. The actual callout time will be set by the Area Road Supervisors. For purposes of employee and public safety, no employee will be allowed to work more than an eleven (11) hour shift in any twenty-four (24) hour period, unless authorized by the County Engineer. Winter maintenance activities following the initial storm response are to commence at the regular time of 7:00 AM as stipulated in the working agreement, unless otherwise arranged by the Area Road Supervisor and the appropriate crew.

### **WEEKEND/HOLIDAY SERVICE**

During the weekend (Saturday and Sunday) or legal holidays, the Area Road Supervisor or his designated Lead Technician is responsible for keeping informed of inclement weather conditions and if necessary, informing subordinates to insure they could be available upon notification to report to work. Should a weekend/holiday storm occur, or the conditions warrant, the Area Road Supervisor or his designated Lead Technician is responsible for evaluation of conditions within his area. If, in the opinion of the Area Road Supervisor or his designated Lead Technician, conditions warrant, a partial or full crew will be mobilized to provide service on Paved Primary and select Secondary roads only. Service to other roadways will occur during normal workweek time periods.

Because of its heavy seasonal use, the Flowery Trail Road No. 29020 leading from Chewelah City limits easterly to 49° North Ski Resort is hereby exempted from weekend service restrictions. Prior to November 15th of each winter season, a personnel roster will be developed for the South Area by the Area Road Supervisor, designating employees assigned to the route who will be responsible for weekend winter maintenance of the Flowery Trail Road. Standard callout time to commence work during the weekend on the Flowery Trail Road should be 5:00 AM, unless other wise directed by the Area Road Supervisor or his

## **WEEKEND/HOLIDAY SERVICE (continued)**

designated Lead Technician.

Consistent with routine/weekday service, no employee will be allowed to work more than an eleven (11) hour shift in any twenty-four (24) hour period unless authorized by the County Engineer. Employees assigned to the Flowery Trail route will evaluate conditions on the road throughout the day. If, in the employee's opinion, conditions have changed to the point that tire chains should be utilized on all vehicles using this road, the employee will inform the Area Road Supervisor or his designated Lead Technician. It is the responsibility of the Area Road Supervisor or his designated Lead Technician to direct road regulatory signing on the Flowery Trail Road be changed to require the installation of tire chains on all user vehicles. The County Engineer, through adoption of this policy delegates authority for use of this regulatory signing to the Area Road Supervisor or his designated Lead Technician by the Board of County Commissioners. When conditions warranting the regulatory signing have ceased, the employee will inform the Area Road Supervisor or his Designated Lead Technician and the signing will be returned to its original condition.

## **EVENING SERVICE**

For the purposes of this policy, evening is defined as that period of time during the week outside of Administrative Office hours. The Area Road Supervisor or his designated Lead Technician is responsible for keeping informed of current weather conditions and informing his subordinates to insure they could be available upon notification to report to work. Should a storm event occur after hours, the Area Road Supervisor or his designated Lead Technician is responsible for evaluation of conditions within his area. If, in the opinion of the Area Road Supervisor or Lead Technician, conditions warrant, a partial or full crew will be mobilized to provide service only on those paved Primary and select Secondary Roads. As stated previously, no employee will be allowed to work an evening through the next day for a period exceeding eleven (11) hours in any twenty-four (24) hour period unless authorized by the County Engineer.

## **ACCIDENT OR EMERGENCY SERVICE**

At any time and at the direct request of a Law Enforcement Officer or through the Emergency Dispatch Center, the Area Road Supervisor or his designated Lead Technician is authorized and directed to dispatch winter maintenance personnel, equipment and material to the scene of an accident to assist with safe and efficient traffic flow. At any time and at the request of a Law Enforcement Officer directly, or through the Emergency Dispatch Center, an Area Road Supervisor or his designated Lead Technician is authorized and directed to dispatch winter maintenance personnel, equipment and material to assist access over a private Road for emergency equipment. In any such case however, the Area Road Supervisor or his designated Lead Technician will first inspect said private road to protect the safety of Department personnel and equipment.

### **PUBLIC NOTIFICATION**

The department shall publish in all local newspapers prior to November 15th of each winter season, a short version of the current Winter Maintenance Policy, along with the 509-684-4548 call number. The condensed Winter Maintenance Policy is included as Attachment B.

## ATTACHMENT A

### SECONDARY ROAD MAINTENANCE

#### NORTH AREA - 110.61 Miles

35730	12 Mile Cul-D-Sac	34-39
32160	Arthur Ct	36-37
49150	Aspen Creek to 1.65	35-41
35500	Barzee	34-39
45920	Bayles	36-39
41090	Beardslee	38-37
39510	Bible	35-40
49390	Black Lake to 2.93	35-41
32740	Blue Point	33-38
44670	Bodie Mountain Road from 2.32 to end	38-40
49310	Bohanan	35-41
45410	Broderius	39-40
32610	Burgess	33-38
44060	Chapin to 0.51	37-39
43830	China Creek Road	37-38
41600	Churchill mine to 1.40	40-37
30720	Clemons	34-37
30410	Daisy Mine between old baldy & Beck rd	33-37
43290	Deaver	37-38
43200	Echo Stub to 0.47	36-39
30510	Esvelt	33-37
39790	Gnaggy	35-40
31450	Goddard	34-37
42370	Godfree	40-39
42590	Gold Edge Mine	36-38
36180	Hall mp 1.32 to 1.76	34-39
31480	Heidegger Road @ North and Creek Crossing	35-37
46520	Henry to mp 0.80	36-40
43030	Highland loop	36-38
32000	Hockersmith	36-37
32470	Hoffman	36-38
34820	Hutchison mp 1.01 to 2.22	33-39
33010	Kelset	34-38
48250	Kratochvil Road	35-40
35940	Laury	34-39
46590	Lawson to mp 1.63	36-40
31340	Marx to mp 1.20	34-37
33150	McFarlane	34-38
47020	Meadow Creek Road	38-41
42670	Meyer	36-38
48430	Mosby Road	35-40
48760	Mumau	35-40



## NORTH AREA - 110.61 Miles (continued)

32810	Naff Road from Blue Point Intersection	34-38
31130	Nickles	35-37
30480	Old Baldy	31-39
32670	Old CC Road	32-38
43250	Orchard Drive	37-38
49870	Pend Orielle Lake to mp 1.20	36-42
32150	Ponderosa Drive	36-37
48150	Poor Farm	35-39
31930	Potters Road0	36-38
44140	Queen of Sheba to mp 0.24	37-39
44630	Quinns Meadow Road	38-40
43430	Randall	37-39
33360	Ray Williams	35-38
32530	Reed	36-38
31090	Ricky Point	35-37
46990	Rocky Creek Road	37-41
31000	Rotter to mp 1.77	34-37
49540	S Fork Mill Creek to mp 7.85	36-40
32200	Schreiber	36-37
49710	Sherry Drive	36-42
47200	Silver Creek to mp 0.32	39-41
34770	Skeels	34-39
39610	Starvation Lake	35-40
30650	Tate	34-37
30400	Thomas to mp 0.46	33-37
34570	Wentworth	33-39
45660	Woodspur Road	40-40
49800	Young	36-42

## SECONDARY ROAD MAINTENANCE (continued)

### SOUTH AREA - 72.64 Miles

15650	Bayview Circle	27-41
23230	Betteridge	30-40
15600	Bluebell Circle	27-41
15537	Brennan Court	27-41
15620	Buttercup Circle	27-41
26600	Christensen	30-41
15777	Cimmeron Court	27-41
15590	Columbia Circle	27-41
12220	Connor Road	30-37
12220	Conner	30-37
29910	Crest	33-41
15561	Dawn Court	27-41
15534	Dayton Court	27-41
15565	Eagle Wood Court	27-41
27900	Evergreen Court	31-41
26310	Fantasy Court	30-41
15660	Forest Court	27-41
27840	Grays Siding	30-40
15581	Greenfield Court	27-41
28570	Grouse Creek from top Cottonwood & North	30-41
15527	Gunnar Court	27-41
15528	Haystack Court	27-41
27080	Hemlock Street *GA DL	30-41
29850	Highline Road between summit and Sand Canyon	32-42
15811	Iris Court	27-41
15539	Jenna Court	27-41
29913	Kaniksu	33-41
15515	Kassie Court	27-41
15532	Khloe Court	27-41
15516	Kristin Court	27-41
19460	Lake Terrace Court	30-41
27050	Larch	30-41
36470	Leslie Creek to mp 2.00	33-40
15487	Lilac Court	27-41
15521	Meadowview Court	27-41
15530	Mockingbird Circle	27-41
15536	Moss Court	27-41
15070	Mull Court	28-41
15362	Pine Hill Court	27-41

**SOUTH AREA - 72.64 Miles (continued)**

26950	Red Cedar	30-41
15821	Ridgetree Drive	27-41
15771	Sagewood Cul-d-sac	27-41
27980	Shady Court	31-41
15563	Snowbird Court	27-41
27010	Spruce St GA DL	30-41
37310	Stanley Loop	33-40
29200	Stolp	32-40
15500	Suncrest Circle	27-41
15490	Sunflower Circle	27-41
15441	Sunnyvale Court	27-41
15690	Sunridge Court	27-41
15792	Sunrise Cul-d-sac	27-41
19450	Sunset Bay LS	29-41
15721	Tamarack Circle	27-41
15760	Tamarack Cul-d-sac SC	27-41
25450	Tetro	32-40
26920	West Bay	30-41
26960	White Pine	30-41
15775	Wildrose Circle	27-41
15525	Winterview Court	27-41

## NON-WINTER MAINTENANCE ROADS

### NORTH AREA - 103.59 Miles

<u>Road No.</u>	<u>Road Name</u>	<u>Approx. mileposts</u>	<u>T/R</u>
41650	15 mile Creek Road	1.79-4.51	39-38
49150	Aspen Creek Road	1.65-1.96	35-41
39270	Bear Creek Road	3.33-7.18	34-40
45240	Black Canyon	1.54-3.66	39-40
49390	Black Lake Road	2.93-3.63	35-41
41970	Bull Hill Road	0.80-2.73	39-38
47500	Cedar Creek Road	3.07-4.25	40-42
44060	Chapin	0.51-1.03	37-39
41780	China Bend Road	0.00-2.10	38-38
41600	Churchill Mine Road	1.40-5.52	40-37
47970	Cole Road	0.56-1.51	36-39
46280	Comstock Mine Road	0.00-3.84	37-39
44210	Dead Medicine	2.99-4.10	38-39
34370	Deainger Road	1.28-1.53	33-39
34230	Dibble Road	0.00-0.61	33-39
43200	Echo Stub Road	0.47-0.78	36-39
44290	Elwell	0.00-0.67	38-39
41490	First Thought Mountain	0.00-1.43	39-37
47520	Frisco Standard Road	0.00-9.08	40-42
48840	Garvey Road	0.94-1.66	35-40
47130	Gladstone Road	0.00-3.61	39-41
36180	Hall Road	1.76-3.86	34-39
47370	Hartbauer Road	0.37-3.17	40-41
46520	Henry Road	0.80-1.46	36-40
41560	Hungry Hill Road	0.16-1.64	39-37
34820	Hutchinson Road	2.22-2.59	33-39
45570	Jackson Branch Road	0.00-1.38	40-40
45510	Jackson Road	0.00-3.15	40-40
46630	Joe Creek Road	0.20-1.75	36-40
44710	Johnson Grade Road	0.10-2.08	39-39
46750	Kegel Creek Road	0.00-0.66	36-40
43590	Kirk	0.00-0.68	37-38
41810	Lael Road	1.22-2.63	39-38
49620	Lake Sherry Homes Drive	0.18-0.24	36-42
42120	Laurier Road	1.59-3.75	40-36
46590	Lawson Road	1.63-1.88	36-40
47250	Lead Point	0.00-0.23	39-41
41850	Limestone Creek Road	0.00-2.00	40-37
49200	Little Twin Lakes	2.58-5.48	35-41
44590	Lotze Creek Road	1.67-2.03	38-40
31340	Marx Road	1.20-1.83	34-38
43700	McNeil	0.00-0.20	38-38
46680	Middle Fork Mill Creek Road	0.00-4.81	36-40

## NON WINTER MAINTENANCE ROADS (continued)

### NORTH AREA - 103.59 Miles (continued)

47420	Mine Road	0.00-0.27	40-41
31790	Mingo Mountain Road	5.54-5.58	35-38
36110	Moran Creek Branch Road	0.00-0.61	34-39
32950	Nelson	0.00-0.46	34-38
48680	Old Dominion Road	3.85-5.49	35-40
49870	Pend Oreille Lake Road	1.20-1.60	36-42
31850	Potters Branch Road	0.00-0.89	35-38
44140	Queen of Sheba Road	0.24-0.43	37-39
46910	Rocky Creek Branch Road	0.00-0.23	38-41
38610	Rocky Lake Road	1.44-1.82	35-39
31000	Rotter Road	1.77-1.24	34-37
34970	Sargent Road	1.30-1.41	34-39
42230	Sheep Creek Branch Road	0.00-0.74	40-39
42200	Sheep Creek Road	1.67-8.75	40-39
49710	Sherry Drive	0.31-0.53	36-42
47200	Silver Creek Road	0.32-1.52	39-41
48600	Slentz Road	0.00-0.94	35-40
35800	Slide Creek Road	2.10-2.57	34-40
47080	Smackout	0.05-5.58	38-41
49540	South Fork Mill Creek Road	7.85-13.00	36-41
49950	Thomas Mountain Road	0.00-0.55	36-42
30300	Thomas Road	0.46-0.98	33-37
45040	Trombetta Road	0.84-2.04	39-40
31590	Trousdell Road	0.00-0.15	35-37
42750	Vanasse Road	1.90-2.77	36-38
47480	Zent Road	0.00-0.12	40-42

### SOUTH AREA 67.23 Miles

36760	Bayley Creek Road	0.00-0.30	33-41
13430	Bowler Road	0.20-3.62	29-39
24890	Bundy Road	1.30-3.17	32-40
21410	Cameron Road	0.00-1.17	32-37
27340	Cedar Bay	0.00-0.33	30-41
27310	Cedar Bay Cul-de-Sac	0.00-0.04	30-41
27330	Cedar Bay N	0.00-0.09	30-41
21260	Clark Lake Road	2.99-6.82	32-38
20620	Cleveland Mine Road	0.00-2.60	30-38
21180	Cooper Road	0.00-1.42	31-37
28540	Craig Road	0.00-0.08	31-41
23470	Darrin Road	0.00-0.23	31-40
20260	Dasheill Road	0.00-0.14	30-37

**SOUTH AREA 67.23 Miles (continued)**

27650	East Deer Lake	3.30-3.85	30-42
10260	Enterprise	4.96-5.43	29-36
28790	Flyckt Road	1.65-4.57	32-41
11610	Fruitland Valley Road	5.99-8.42	30-37
28430	Glasser Hill	0.00-2.89	31-41
28570	Grouse Creek Road	10.06-10.26	32-41
12050	Hamilton Road	0.00-1.77	30-37
15120	Hidden Road	2.17-3.54	29-40
29850	Highline Road	4.57-5.91	33-40
24200	Hoag Road	0.35-0.76	31-40
28880	Horseshoe Lake Road	4.12-9.19	32-41
36350	Iron Mountain Road	0.00-1.43	33-40
23740	Klines Meadow Road	0.00-3.41	31-39
36470	Leslie Creek Road	2.00-2.75	33-40
23310	Little Sweden Road	0.02-1.61	31-40
20510	Locke Road	0.60-4.61	31-38
36670	Major Road	2.11-2.76	33-41
28830	Montgomery Road	0.00-0.32	32-41
28840	Mud Lake Road	0.25-2.84	32-41
18700	Old E. Springdale Road	0.12-2.37	30-41
27190	Pine Bay Branch	0.00-0.04	30-41
27250	Pine Bay E.	0.00-0.28	30-41
27200	Pine Bay W	0.00-0.19	30-41
21220	Poland Road	0.00-0.13	31-37
10850	Pugh Road	0.79-1.48	29-36
28810	Razey Road	0.00-0.13	32-41
23670	Red Marble Branch Road	0.00-0.75	31-39
24280	Red Marble Road	7.39-9.87	31-39
27610	Robison	0.00-0.14	30-41
29980	Sand Canyon Road	8.64-13.43	33-41
29330	Six Mile Road	1.46-2.79	32-41
27430	Tamarack Cud-d-sac SWSH	0.00-0.04	30-41
11960	Turk Road	1.04-1.13	30-37
29450	United Cooper Mine Road	0.60-2.05	33-41

**ATTACHMENT B**  
**Stevens County Public Works Department**  
**Winter Maintenance Policy and Procedures**  
**(condensed Version)**

It is Stevens County's policy to provide winter maintenance service to the traveling public in Stevens County. The goal of this policy is to provide for safe and efficient transportation within constraints of the County's budgetary resources, in accordance with RCW 36.33.220. Winter maintenance activities encompass snow plowing, sanding and other necessary activities. Minimal quantities of salt (sodium chloride) are added to county sand piles. The prime function of the salt is to keep sand piles from freezing solid in the winter. With regular washing and maintenance of vehicles, significant corrosion is not generally observed.

During plowing operations it is impossible to prevent plowed snow from entering driveways. Stevens County acknowledges and regrets this inevitable consequence of our plowing activities. On occasion, a snowplow may strike a mailbox. In this case, Stevens County is committed to replacing a damaged or destroyed mailbox. On the other hand, because it is an unavoidable circumstance, Stevens County will not replace mailboxes damaged or destroyed by snow ejected from the plow. Also, it is important that the motoring public keep a safe distance from snow removal and sanding equipment. In addition, we ask that the public slow down in the vicinity of our equipment and pass only when safe.

**WINTER MAINTENANCE PROCEDURES**

**Communication**

All calls regarding county road plowing and/or sanding, other than those associated with accidents or emergencies, should be directed to the Administrative Office of Public Works, including after hour calls, by calling **509-684-4548**. Emergency calls should be directed to the Emergency Dispatch Center by calling **911**.

**Procedure and Priority**

Primary Roads, including all paved roads and high traffic/heavily used gravel roads will receive priority winter maintenance service. These roads normally require eight (8) to eleven (11) hours to be initially cleared of snow and sanded. It is not possible, because of our limited resources, to completely sand Primary Roads on the first day following a storm event. A storm event is defined as a snow event yielding greater than two inches of snow or freezing rain causing hazardous driving conditions, or other like weather conditions. Additional plowing and sanding of Primary Roads will occur on the second day following a storm event provided there is no storm recurrence. Secondary Roads include all other gravel roads receiving winter maintenance that are not designated Primary Roads. These roadways will generally receive service on the second or third day following a storm event, depending on the severity of the event. It is not possible to clear snow and sand secondary roads until all primary roads have been cleared and sanded. Non-Winter Maintenance Roads are gravel roads, which because of limited resources and infrequent use receive no regular winter maintenance. These roads are marked with signage that states "No Winter Maintenance Beyond This Point". Non-Winter Maintenance Roads should not be confused with "Primitive Roads".

**ATTACHMENT B (continued)**  
**Stevens County Public Works Department**  
**Winter Maintenance Policy and Procedures**  
**(condensed Version)**

**SERVICE OBJECTIVES**

**Routine/Daily Service**

Winter maintenance activities following an over night storm event occurring during the week will commence no later than 5:00 AM. Winter maintenance activities for secondary roads will be accomplished following completion of primary road maintenance. These activities will commence at 7:00 AM.

**Weekend/Evening Service**

Should an evening or weekend storm event occur, a partial crew may be mobilized, if conditions warrant, to provide winter maintenance service on paved primary roads only. Service to all other roadways will be accomplished during normal workweek time periods.

**Accident or Emergency Service**

At the request of a Law Enforcement Officer directly or through the Emergency Dispatch Center, a partial crew will be dispatched by the Public Works Department at any time to the scene of an accident or in order to facilitate safe traffic flow on a county road.