

BEFORE THE BOARD OF STEVENS COUNTY COMMISSIONERS

IN THE MATTER OF JOURNAL ENTRIES)
)
) RESOLUTION NO 47-2016
)
) ESTABLISHING A PROCESS FOR MAKING
) HEALTH INSURANCE PAYMENTS

WHEREAS, Stevens County has established an Automated Clearing House (ACH) Account at KeyBank, the official bank of Stevens County; AND,

WHEREAS, Benefit Solutions, Inc. (BSI) is the third party administrator for Washington Counties Insurance Fund (WCIF), Stevens County's group healthcare provider, and they require a payment by the 10th of the month; AND,

WHEREAS, in the interest of time and efficiency to audit and reconcile the payments; AND,

WHEREAS, the Health Insurance Fund was created by Resolution #43-2016 and approved by the Board of Stevens County Commissioners to pay the insurance billing.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Board of Stevens County Commissioners that an Automated Clearing House (ACH) payment will be initiated by the Finance/HR Director or his/her designee for the current amount owing to BSI prior to the 10th of each month.

BE IT FURTHER RESOLVED, after completion of the payment, the Finance/HR Director or his/her designee will prepare a monthly journal entry that will be approved by the Board; record the proper amount of expenditure, by BARS account code, to the Health Insurance Fund and reconcile the account back to the \$200,000 balance. The Stevens County Auditor's Office will be audited in accordance with state law.

Passed by the Board of Stevens County Commissioners meeting in regular session at Colville, Washington, by the following vote, then signed by its membership and attested to by its Clerk in authorization of such passage the 5th day of July, 2016.

3 YEA; 0 NAY; 0 ABSTAIN; and 0 ABSENT

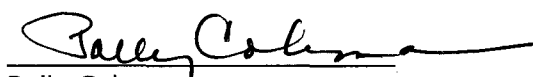
BOARD OF COUNTY COMMISSIONERS OF
STEVENS COUNTY, WASHINGTON


Chairman Don Dashiell


Commissioner Wes McCart


Commissioner Steve Parker

ATTEST:


Polly Coleman
Clerk of the Board