

Wes McCart  
District No. 1

Don Dashiell  
District No. 2

Steve Parker  
District No. 3



Polly Coleman  
Clerk of the Board

Nettie LaDoux  
Assistant Clerk

Lois Haag  
Assistant Clerk

### Stevens County Commissioners

Mailing Address: 215 South Oak Street; Colville, WA 99114-2861  
Location Address: 230 East Birch Avenue, Colville  
Phone: 509-684-3751 Fax 509-684-8310 TTY: 800-833-6388  
E-mail: commissioners@stevenscountywa.gov

The Lodging Tax (also known as Hotel/Motel Tax) was created by the state legislature as a means to help cities and counties promote tourism at the local level. In the past, various groups and organizations have been awarded funds to help pay for advertising promoting their event.

According to state law (RCW 67.28.1816) the funds can be used for tourism promotion defined as: “funds from taxes imposed under this RCW are to be used solely for the purpose of paying all or any part of the cost of tourism promotion, acquisition of tourism-related facilities, or operation of tourism-related facilities”. “Tourism-related facility” means real or tangible personal property with a usable life of three or more years, or constructed with volunteer labor that is: (a)(i) Owned by a public entity; (ii) owned by a non profit organization described under section 501 (c)(3) of the federal internal revenue code of 1986, as amended; or (iii) owned by a non profit organization described under section 501 (c)(6) of the federal internal revenue code, as amended, a business organization, destination marketing organization, main street organization, lodging association, or chamber of commerce and (b) used to support tourism, performing arts, or to accommodate tourist activities.

**The Lodging Tax Committee along with the Stevens County Board of Commissioners will consider requests upon receipt. New groups and organizations promoting new events that have not previously had an award from the county will receive first consideration. Request for funds must be received by the Stevens County Commissioners office no later than November 30<sup>th</sup> of the current year in order to be considered.**

***As in the past, funds are awarded on an annual allotment and are not intended as a continual means of support. All submissions for reimbursement or invoices for payment must be received prior to December 31<sup>st</sup> of the awarded year.***

Entities wishing to apply for marketing/advertising and/or maintenance and operation funds must submit proof of their 501(c) (3) or 501 (c)(6) status along with their Request for Funds form to: Stevens County Commissioners; 215 S Oak; Colville, WA 99114. A separate request must be submitted

A Request Form is available online at [www.co.stevens.wa.us](http://www.co.stevens.wa.us) on the Press Release page or the Citizen Participation page, or by calling the Stevens County Commissioners Office at 509-684-3751.

BOCC/ih  
Enclosure